

GMDSS(GOC) RENEWAL FEE

STEP BY STEP PROCEDURE for ONLINE PAYMENT

STEP 1

Registration in Bharatkosh Portal for Department of Telecom (DoT)

- Open the Browser :- URL <https://bharatkosh.gov.in>
- You will reach at the home page of Bharatkosh portal
- Click on “**Login/Register**” button to proceed and arrive at Login page.

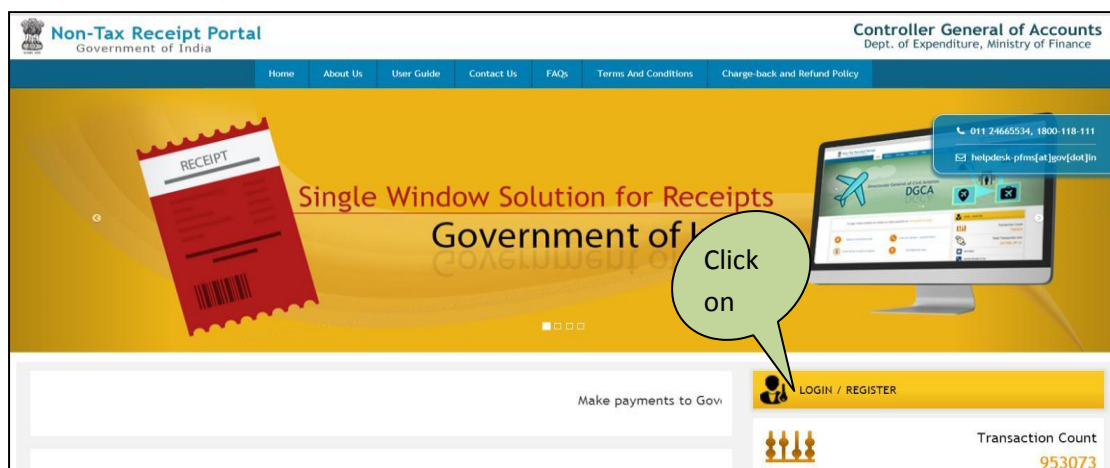


Figure 1: Bharatkosh Home page

STEP 2

At Login page: Click on New User to proceed and arrive at User Registration Page

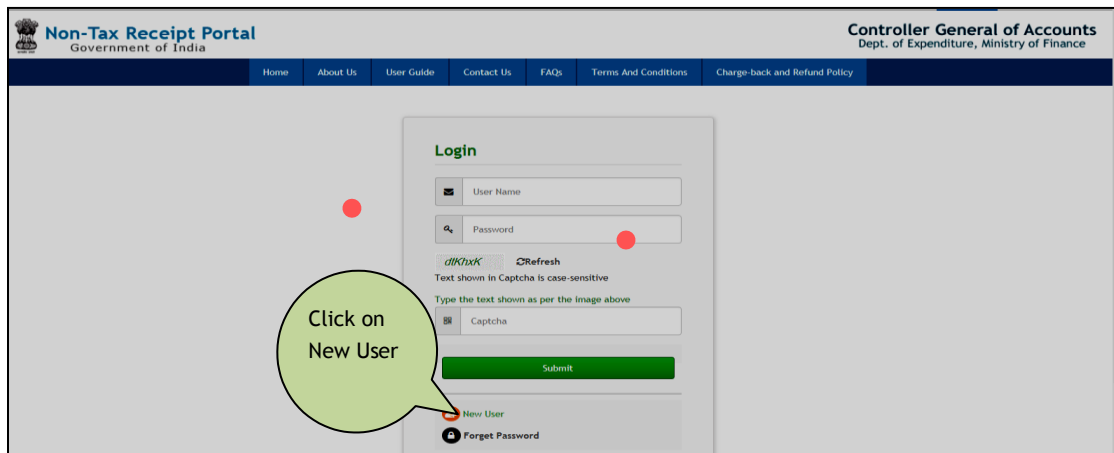


Figure 2: Login page

STEP 3

At User Registration:

- Enter Mobile Number,
- Email Id,
- Security code
- Click **Send OTP** button to receive system generated one-time-password (OTP) to proceed with registration.

User Registration

Mobile No : INDIA(+91)

Email Id :

Enter security code :
(Text shown in Captcha is case-sensitive)

Figure 3a : User Registration page

STEP 4

- Enter received OTP and click **Verify** to proceed with registration procedure.

User Registration

Mobile No : INDIA(+91)

Email Id :

OTP expires in : 9 Minutes , 43 Seconds

You will receive an OTP on your mobile no. After receiving it here, please create a Username and password

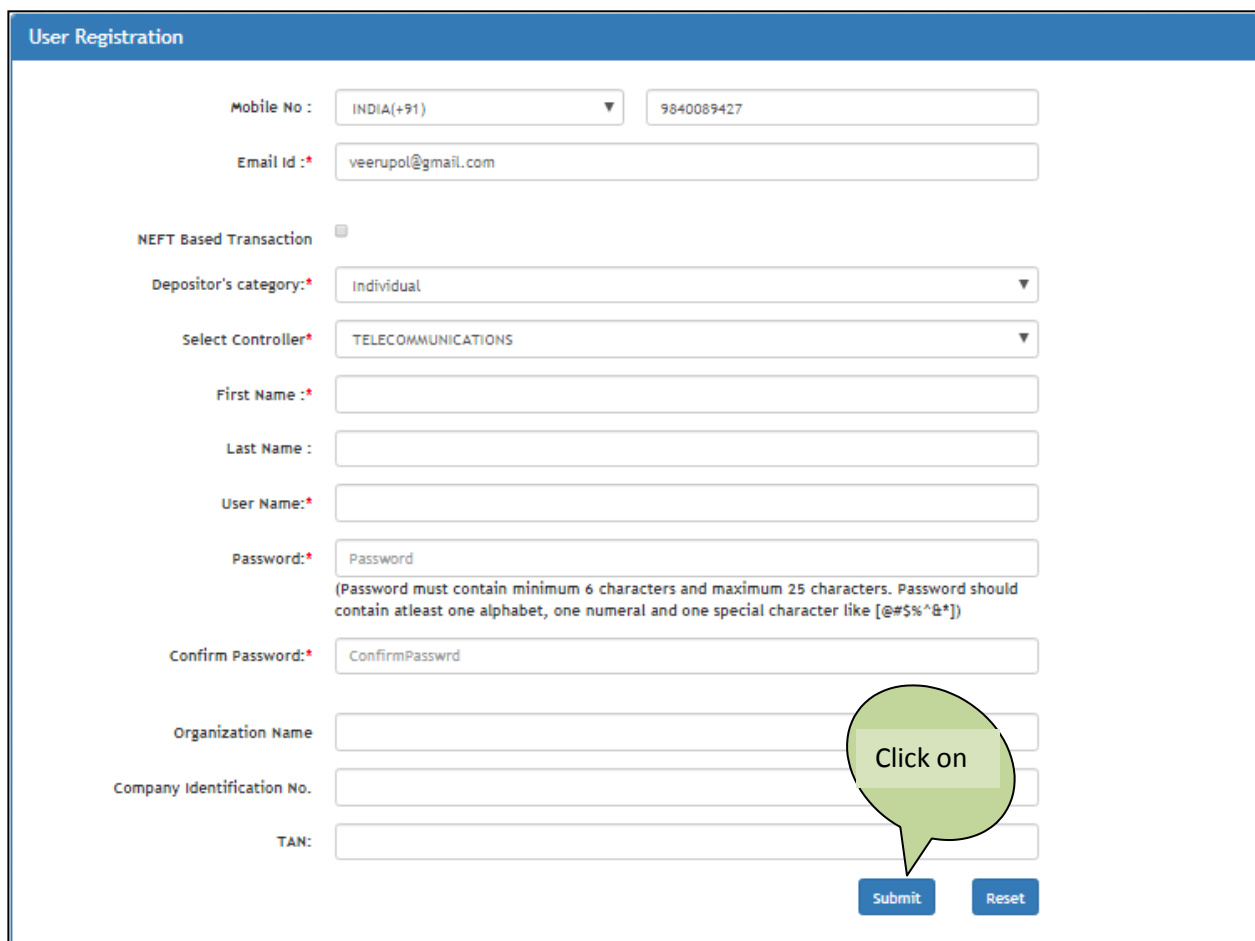
Enter OTP Code :

Total allowed Attempt:3

Figure 3b : User Registration Verify page

STEP 5

- In the User registration page fill up the following:
 - a) Depositors Category : Select “Individual”
 - b) Select Controller: TELECOMMUNICATIONS
 - c) First Name
 - d) User Name
 - e) Password
 - f) Confirm Password
 - g) Click on submit



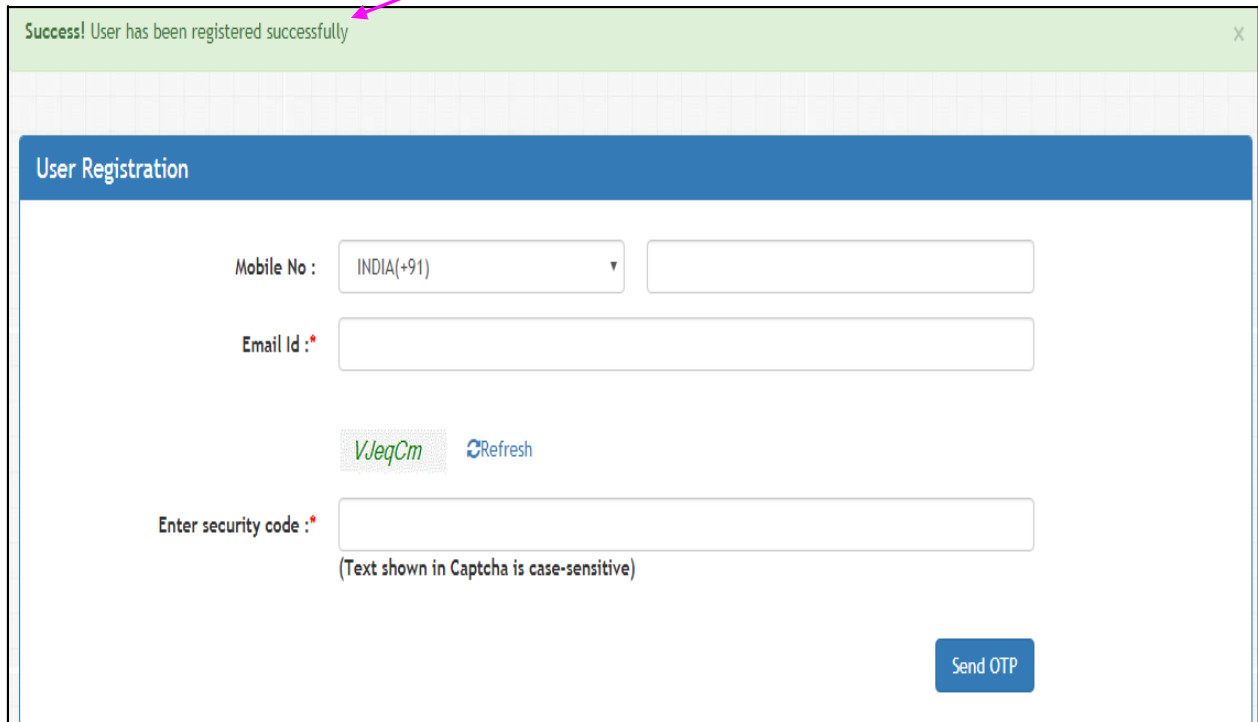
The screenshot shows a 'User Registration' form with the following fields and controls:

- Mobile No :** A dropdown menu set to 'INDIA(+91)' and a text input field containing '9840089427'.
- Email Id :*** A text input field containing 'veerupol@gmail.com'.
- NEFT Based Transaction** ☐
- Depositor's category:*** A dropdown menu set to 'Individual'.
- Select Controller:*** A dropdown menu set to 'TELECOMMUNICATIONS'.
- First Name :*** An empty text input field.
- Last Name :** An empty text input field.
- User Name:*** An empty text input field.
- Password:*** A text input field containing 'Password'. Below it, a note states: '(Password must contain minimum 6 characters and maximum 25 characters. Password should contain atleast one alphabet, one numeral and one special character like [@\$%^&*])'.
- Confirm Password:*** A text input field containing 'ConfirmPasswrd'.
- Organization Name** An empty text input field.
- Company Identification No.** An empty text input field.
- TAN:** An empty text input field.
- Submit** and **Reset** buttons at the bottom right.

A green speech bubble with the text 'Click on' points to the 'Submit' button.

Figure 4: User Registration page

User Will be navigated to **Success!** User has been registered successfully.



Success! User has been registered successfully

User Registration

Mobile No : INDIA(+91)

Email Id :

 [Refresh](#)

Enter security code :
(Text shown in Captcha is case-sensitive)

[Send OTP](#)

Figure 5: Registration Successful page

STEP 6

- Upon successful Registration, User should click on Login/Register at Bharatkosh Home page. User will now be navigated to Login Page.

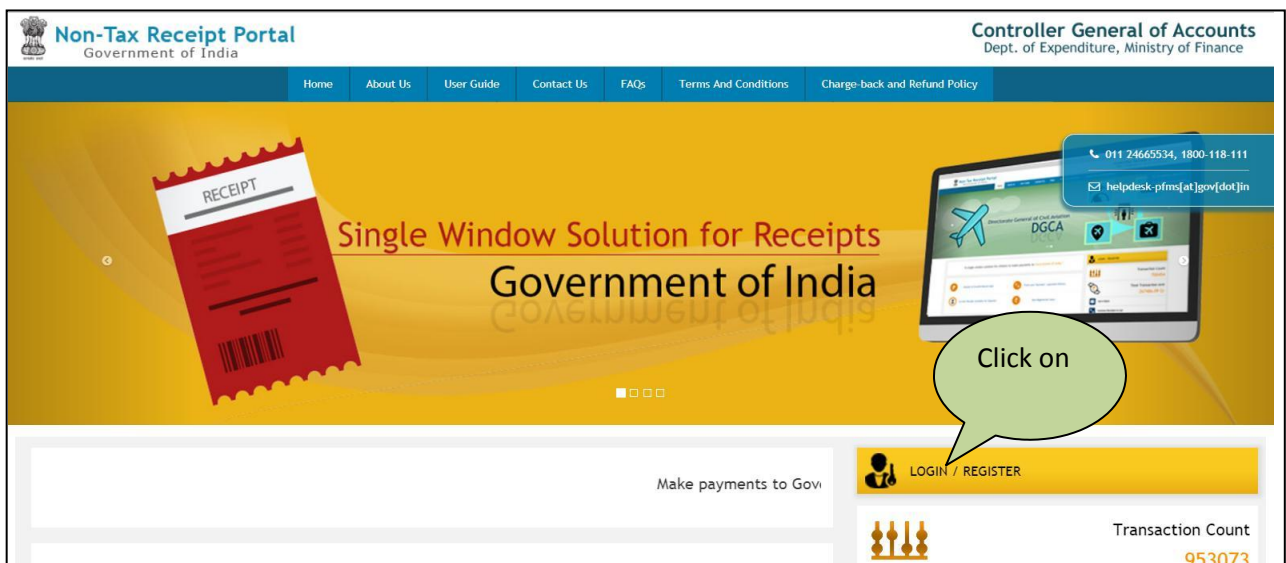


Figure 6: Bharatkosh Home page

STEP 7

- User should input User ID, Password, text shown in Captcha
- Click on Submit to proceed for Payment.

Figure 7: Login page

STEP 8a

- Click on MAKE YOUR PAYMENT Tab as shown in the figure

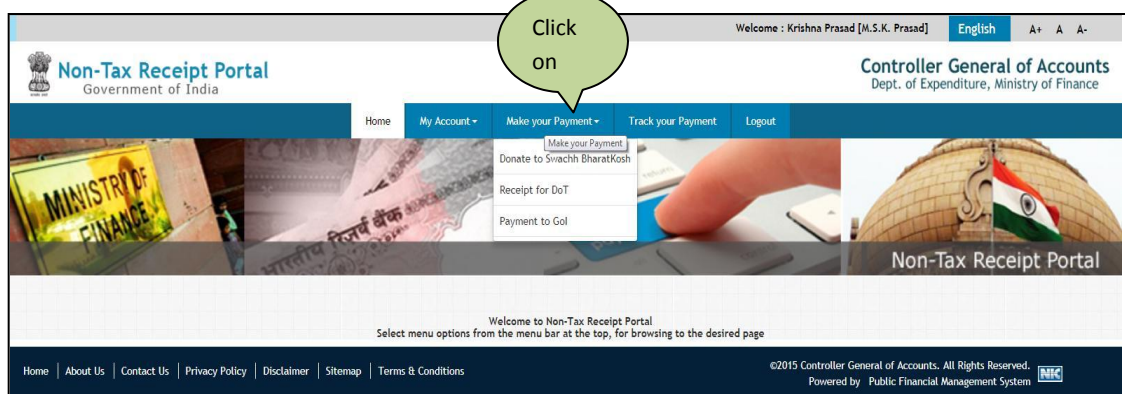


Figure 8a : Make Your Payment page

STEP 8b

- Select drop down menu Receipt for DoT as shown in the figure

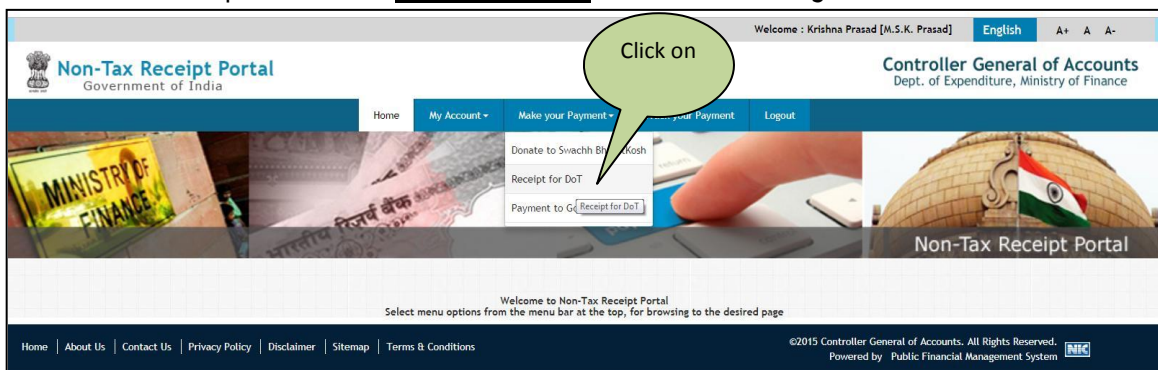


Figure 8b : Receipt for DoT

STEP 9

- User will be navigated to Payment Purpose page. In this page, select
 - Depositor's Category**: Individual
 - Purpose**: Click on the Magnifier,

Payment Purpose

Depositor's category: Individual

Purpose:

Amount: INR 0

Payment Frequency /Period: 2018-2019

Remarks: Remark

Add

Figure 9 a : Payment Purpose page

A screen will pop-up as shown below, now select

- GOC(GMDSS) from the drop down menus.
- Thereafter Fill-up all the details as shown in the next page

Purpose:		
Purpose	Payment Type	Function Head
Experimental Licenses	Spectrum Charges	127500103040700-EXPERIMENT LICENSE
FM Broadcast/ community Radio Station License	Spectrum Charges	127500103030200-FIXED (LAND) BROADCASTING (FM SOUND)
GMDSS Exam concerned RLOs/RHOs	Exam. Fees	127500103050100-PROFICIENCY CERTIFICATE
GMDSS Licenses	Fee for Issue of Duplicate license	127500103050100-PROFICIENCY CERTIFICATE
GOC(GMDSS)	License renewal fee	127500103050000-PROFICIENCY CERTIFICATE
GSM	Penalty on SUC	127500103010200-GLOBAL SYSTEM MOBILE (GSM)
GSM-MIWA	Penalty on SUC	127500103010200-GLOBAL SYSTEM MOBILE (GSM)

Figure 9b: Payment Purpose

STEP 10

- a) In Payment type : License Renewal Fees
- b) In Function Head : Proficiency Certificate
- c) In Pay & Accounts Office (PAO): Select Controller of Communication Account, Tamilnadu
- d) In Amount : INR / 5000 (for 20 years certificate validity)

OR

INR / 10000 (for LIFE-TIME certificate validity)

- e) In Payment Frequency / Period : One Time
- f) In Remarks : mention applicants Name, GOC Number, Cert Expiry Date, etc
- g) Click on **Add** button (located at the bottom right side)

The screenshot shows a web form titled "Payment Purpose". It contains the following fields:

- Depositor's category:** Individual (dropdown)
- Purpose:** GOC(GMDSS) (text field with search icon)
- Payment Type:** License renewal fee (dropdown)
- Function Head:** 127500103050100 - PROFICIENCY CERTIFICATE (dropdown)
- Ministry:** TELECOMMUNICATIONS (text field)
- Pay & Account Office (PAO):** 077153 - CONTROLLER OF COMMUNICATION ACCOUNTS, TAMIL NADU (dropdown)
- Drawing & Disbursing Office(DDO):** 201579 - DDOCCA (dropdown)
- Amount:** INR (dropdown) and 5000 (text field). Below this, it says "RUPEES FIVE THOUSAND ONLY".
- Payment Frequency /Period:** One Time (dropdown)
- Remarks:** Renewal of GOC – 35 of Mr. Krisha Prasad (text field)

At the bottom right, there is a blue "Add" button. A green speech bubble with the text "Click on" points to this button.

Figure 10 : Payment Purpose

STEP 11

- The Payment Purpose page will get refreshed and
- Below the ADD button all the details submitted by you will appear in a tabular form
- If all the particulars are correct, Click on **NEXT** button (bottom right side)

1
Payment Purpose

2
Depositor's Details

3
Confirm Info

4
Pay

Payment Purpose

Depositor's category: Individual

Purpose:

Amount: INR 0

Remarks:

Add

Ministry	Purpose	PAO	DDO	Amount	Payment Period	Delete
TELECOMMUNICATIONS	GOC(GMDSS) (License renewal fee)	077153 - CONTROLLER OF COMMUNICATION ACCOUNTS, TAMIL NADU	201579 - DDOCCA	5000.00	One Time	

Next →

Click on

Figure 11: Payment Purpose

STEP 12

In the Depositor's details page, User will enter his/her details:-

- Depositor Name
- Address Line 1 and Line 2
- Country
- State
- District
- Mobile No.
- Email id
- Click on Next button. (bottom right side)

The screenshot displays the 'Depositor's Details' page, which is the second step in a four-step process. The progress bar at the top indicates the current step. The form includes the following fields:

- Name:** A dropdown menu with 'Mr.' selected and an adjacent text input field.
- Address Line 1:** A text input field.
- Address Line 2:** A text input field.
- Country:** A text input field.
- State:** A text input field.
- District:** A text input field.
- City:** A text input field.
- Pincode/ Zipcode:** A text input field.
- TAN:** A text input field.
- TIN:** A text input field.
- PAN:** A text input field.
- Aadhaar Number:** A text input field.
- Mobile Number:** Two text input fields for a 10-digit number.
- Email:** A text input field.

At the bottom of the form, there are two radio buttons: 'Online payment' (selected) and 'SWIFT/NEFT/RTGS'. Below these are 'Back' and 'Next' buttons. A green callout bubble with the text 'Click on' points to the 'Next' button.

Figure 12 : Depositors Detail page

STEP 13

User will be navigated to **Confirm Info** page .

- Check if all the particulars are correct, Click on **Confirm** button. (bottom right side)

1Payment Purpose

2Depositor's Details

3Confirm Info

4Pay

Payment Mode Online

Depositor's Details

Name			
Address 1		Address 2	
City		District	CHENNAI
State		Country	INDIA
Pincode/Zipcode		Email	zenskumar07@gmail.com
Mobile No. (+91)			
Aadhar Number		PAN Number	
TAN No.		TIN No.	

Purpose Details

Sr. No.	Ministry	PAO Name	DDO Name	Purpose and Payment Type	Payment Period / Frequency	Amount (In INR)
1	TELECOMMUNICATIONS	CONTROLLER OF COMMUNICATION ACCOUNTS, TAMIL NADU[077153]	DDOCCA[201579]	GOC(GMDSS),License renewal fee	One Time	
				INR five thousand only		

← Back

Save

Confirm →

Click on

Figure 13: Confirm Info page

STEP

At the Payment Gateway page, user can make payment either by Net Banking or by Debit/Credit card.

If user chooses to pay by Net banking:

- Click on Radio button of one of the bank (e.g  **SBlePay**)
- Click on “**Net Banking**” tab
- Enter Captcha
- Tick the box agreeing to “**Terms and Conditions**”
- Click on **PAY** button (bottom right side)



Payment Gateway

The payment can be made by a depositor using all Indian Credit Cards or Debit Cards and also via the Internet Banking of banks through the Payment Gateways available below

☒  ☐  ☐  ☐ 

☒ Net banking ☐ Debit card ☐ Credit card

[View User Charge](#)

6HaEMW 

Enter the Letters shown above: *

After you click on 'Pay' button, you will be redirected to a secure gateway. After completing the payment you will be redirected back

Note: Transactions pertaining to Min. of Information Technology will go through using Union Bank of India, Axis Bank, Bank of Baroda Payment Gateway only.

Note: Please Wait and do not Press Back or Refresh button of your browser while your transaction is being processed.

Disclaimer:
In case you do not receive transaction status as success or failure after completing all steps in payment process, then wait for 30 minutes and check the status of the transaction using the " track your payment " link on Bharatkosh home page. If the status of your transaction is shown as FailRef, then proceed to reinitiate a transaction for same purpose again. In case the amount is debited from your account for the FailRef case, then you can expect the refund to be credited to your account in 3-5 working days.

☐ I acknowledge and confirm that I have read and agree to the [Terms and Conditions](#).

[Back](#) [Pay](#)

Figure 14: Payment Gateway Page thru (Net banking)

STEP

If the user chooses to pay by Credit Card

- Click on Radio button of one of the bank (e.g.  SBLePay)
- Click on “Credit Card” tab
- Click on VISA or Master Card or Maestro radio button.
- Enter Captcha
- Tick the box agreeing to “Terms and Conditions”
- Click on PAY button (bottom right side)

Payment Gateway

The payment can be made by a depositor using all Indian Credit Cards or Debit Cards (except Diners Club Card) and also via the Internet Banking of banks through the an Payment Gateways available below. The payment via American Express Credit Card (AMEX) can be made through SBI ePay payment gateway


Success Rate 72 %


Success Rate 75 %


Success Rate 72 %


Success Rate 82 %


Success Rate 83 %


Success Rate 80 %


Success Rate 75 %

Net banking

Debit card

Credit card

☐

☐

☐

☐

Charges applicable ₹:50.00

View User Charge

Enter the letter shown

NDvjMB

NDvjMB

Refresh

After you click on 'Pay' button, you will be redirected to a secure gateway. After completing the payment you will be redirected back

Note: Transactions pertaining to Min. of Information Technology will go through using Union Bank of India,Axis Bank, Bank of Baroda Payment Gateway only.

Note: Please Wait and do not Press Back or Refresh button of your browser while your transaction is being processed.

Disclaimer In case you do not receive transaction status as success or failure after completing all steps in payment process, then wait for 30 minutes and check the status of the transaction using the " track your payment " link on Bharatkosh home page. If the status of your transaction is shown as FailRef, then proceed to reinitiate a transaction for same purpose again. In case the amount is debited from your account for the FailRef, then you can expect the refund to be credited to your account in 3-5 working days.

☒ I acknowledge and confirm that I have read and agree to the [Terms And condition.](#)

Back

Pay

Figure 15: Payment Gateway Page thru (Credit Card or Debit Card)

STEP 16:

Once user has clicked on Pay button, in the Payment gateway page, he/she will be prompted to enter:-

- Card Number
- Expiry Date
- Name on Card
- CVV number
- Click on “Proceed” button

SBI ePay

Transaction Details: Order Number 1202190005387, Amount 5000.00 INR + Convenience Fee if applicable will be charged to you.

Payment Details: Debit Card/Credit Card, POS

Card Number, Expiry Date, Name on Card, CVV Number

Click on

Proceed, Cancel

Verified by VISA, MasterCard, American Express, SafeKey, Symantec, PCI DSS

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Figure 16 a : Payment Details

- Transaction Summary will Pop-up as in Fig-16b
- Click on Pay Now

SBI ePay

Transaction Details: Order Number 1202190004756, Amount 65.00 INR + Convenience Fee if applicable will be charged to you.

Payment Details: Debit Card/Credit Card, POS

Transaction Summary

Transaction Amount	5000.00INR
Transaction Processing Fee	00.00INR
GST	0.00INR
Total Amount to be Paid	5000.00INR

Click on

Pay Now, Cancel

Verified by VISA, MasterCard, American Express, SafeKey, Symantec, PCI DSS

Figure 16b: Payment Transaction Summary

STEP 17

User will be navigated to Authenticate Transaction page.

- Enter the OTP received
- Click on NEXT button

Card Number
XXXX XXXX XXXX 4117

Merchant
NTRPPFMSGAMOFSBlePay

Amount
INR 5000

PLEASE AUTHENTICATE THE TRANSACTION USING:

OTP
(One Time Password)

An OTP has been sent to your registered mobile

Enter OTP

[Click here if you have not received an OTP](#)

NEXT **CANCEL**

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Symantec

Figure 17 a : Authenticate Transaction page

STEP 18

User will be navigated to “Payment info” page .

- User should Click on ‘Transaction Receipt’ button (left bottom side)
- Receipt will get downloaded as ‘PDF’.
- User should Click on “Quit ” button to Log out of Bharatkosh.gov.in

Payment Info

Payment Info
Transaction ref. No. : 1202190004756
Bank Ref. No: 3346092531008
Status: SUCCESS
Amount: 5000
Other Details: 20515512021900004540 35274097261 65
Reason:

Track Your Payment **Quit**

Purpose Transaction Details

Purpose	Remarks	Amount	Ministry	DDO Name	PAO Name	Payment Frequency / Period
Proficiency (Old Maritime/RTG/SND/RTIM)/SPL/RG License renewal fee	ANNUAL FEE P S.KR	5000		ONS DDO, SOI(Cash), New Delhi	CONTROLLER OF COMMUNICATION ACCOUNTS, PAO HEADQUARTER	Specified Period, 2018-12-26, 2021-12-25

Document List:

Transaction Receipt

Click on

Figure 17 b : Transaction Receipt page

STEP 19

- User should now take a print-out of the RECEIPT (PDF)

 bharatkosh.gov.in Government of India Receipt Portal	
RECEIPT	
Transaction Ref.No. 1805180001794	Dated: May 18 2018 4:48PM
Received from <u>MR. UMAMAHESH B</u> with Transaction Ref.No. <u>1805180001794</u>	
<u>Dated May 18 2018 4:48PM</u> the sum of INR <u>5000 (Five Thousand Only)</u> through Internet based	
Online payment in the account of <u>GOC(GMDSS)</u> , <u>Renewal Fees for No:GOC-C-0704 OF UMAMAHESH B. Expiring on 28.05.2018.</u>	
Disclaimer:- This is a system generated electronic receipt, hence no physical signature is required for the purpose of authentication	
Printed On: 18-05-2018 05:11:12	
Courtesy :- Controller General of Accounts	

Figure 18 : Receipt

- Enclose the RECEIPT as well as all other relevant documents along with the GMDSS Renewal Application Form (C.O.P.23).
- Send it by Registered Post to the following address:

The application could be sent by Registered Post and superscribed as "Renewal of GOC" to
**THE ASSISTANT WIRELESS ADVISER TO THE GOVT. OF INDIA,
MINISTRY OF COMMUNICATIONS & IT,
DEPARTMENT OF TELECOMMUNICATIONS,
WPC WING,
RLO CHENNAI,
PERUNGUDI,
CHENNAI – 600 096.**